










CDC Parent Participation Program Information

How Parent Participation Points Work:

-  Participation Points may be accumulated from month to month until the parent or family earns 10 points to receive a 10% reduction on one month's fee for one child.
-  When parents are interested in volunteering, they should contact management at the CDC to begin the participation process.
-  Parents will sign in and out on a Parent Participation Sign in Sheet in order to track points.
-  Participation hours may be accrued in no less than ½ hour increments.
-  Points are non-transferable to other families.
-  Reduction must be applied prior to first of the month billing. [The reduction should be applied to the first of the month payment rather than the mid-month (15th) payment.]
-  Points do not expire as long as the Family holds a valid registration; unused points will be carried forward from year to year when registration is renewed.

Examples of Ways to Earn Points:

<i>Program Evaluation</i> – Accreditation, assisting with Parent Surveys, Classroom evaluations, etc.	1 pt per hour spent
<i>Parent Education</i> – Attend CDC sponsored parent education session or PAC meeting.	2 pts per session/meeting or 1 pt per hour spent in preparation of PAC agenda.
<i>Community or Special Events</i> - Coordinate a volunteer effort or work a shift at a community event, function or production. (Does not include points for attendance alone)	1 pt per hour of time spent
<i>Classroom Activities</i> - Participation in program activities, assist on field trips, assist with lunchtime, share talent, etc.	1 pt per hour of time spent
<i>Program Wide Projects</i> - Repair toys and equipment, prepare newsletter, assist in CDC office, assist in maintaining staff or parent libraries, create bulletin boards, etc.	1 pt per hour of time spent
<i>Individual Projects</i> - Make games, record books on CD, create prop boxes, sew or make classroom materials.	TBD in advance. Consideration given to time spent.



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Parent Name:

Child Name:

Date:	Volunteer Activity: (Must be approved in advance.)	Points Earned:	Management Approval:

Please turn this sheet in to management when you are ready to “cash in” your points, and thank you for your service!